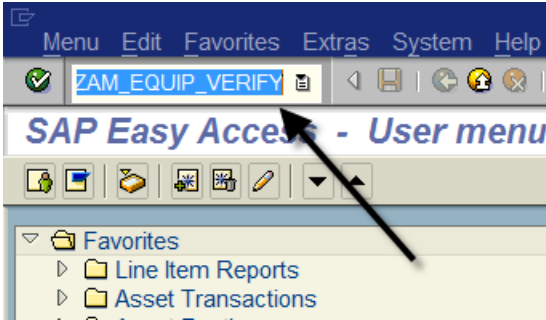


UT Annual Equipment Inventory Verification Report

ZAM_EQUIP_VERIFY

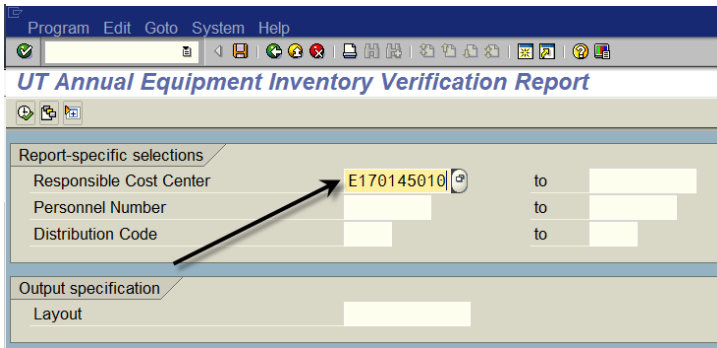
[This may take some time run depending on the size of the Cost Center.]

First: Type the transaction into the white rectangular box at the upper left corner of your Main Menu Screen:



Enter 

Type in the Responsible Cost Center:



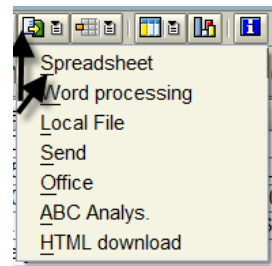
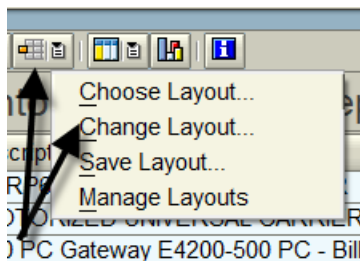
** (see below for Variant Option)

Execute 

Options include - Changing Layout:

And

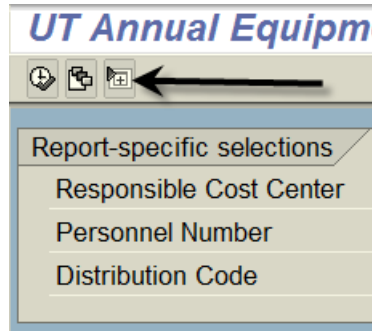
Exporting to Excel:



****Tip: You may click on any Asset and it will take you straight to the CHANGE ASSET TRANSACTION AS02 to make updates to Inventory Numbers, Serial Numbers, Room and Building Numbers!!!!**

In addition:

If you click on this icon:



It will open up additional *Report-specific selections*:

Report-specific selections				
Asset Number	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Asset Subnumber	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Responsible Cost Center	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Personnel Number	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Employee Name	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Building Number	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Room Number	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Inventory Number	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Serial Number	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Fund	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Asset Description	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Asset value date 1st post	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Deactivation Date	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Validity date ends	12/31/9999	to	<input type="text"/>	<input type="button" value="→"/>
Distribution Code	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Acquisition Cost	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Building Name	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Inventory Notes	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Dept Equip ID	<input type="text"/>	to	<input type="text"/>	<input type="button" value="→"/>
Asset Class	30000	to	80000	<input type="button" value="→"/>

**You may also want to choose a different variant before you Execute:

UT Annual Equipment Inventory Verification Report

Report-specific selections

Responsible Cost Center [] to []

Personnel Number [] to []

Distribution Code [] to []

Output specification

Layout []

Click here for variant to show all assets

ABAP Variant Directory of Program AQFKFI=====ZAM_EQUIPVFR

Variant Catalog for Program AQFKFI=====ZAM_EQUIPVFR

Variant name	Short Description
INITIAL VAR	Initial Variant
NO VAR	No Variant

Default

Click here for ALL assets - Active and Deactivated

****Tip:** You may click on any Asset and it will take you straight to the CHANGE ASSET TRANSACTION AS02 to make updates to Inventory Numbers, Serial Numbers, Room and Building Numbers!!!!

Be sure to Save. Your changes will not show until you close and re-enter your transaction